

# Martyna Chodkowska

I am an experienced administration specialist with a set of soft skills and, more importantly, a great energy to change my professional life.

## Skills Summary

C++, HTML & CSS, PHP, MySQL, JavaScript, Java, Design Patterns, GIT, XML, Bootstrap OOP, Clean Code, Teamwork, Communication Skills, Fast Learner, Adaptability

## Work Experience

**Senior Administration & Purchasing Specialist**  
**Pekao Leasing**  
Aug 2018 -

- performing various purchasing functions: reviewing and/or preparing bid packages for equipment or supplies
- coordinating large-format procurement procedures, e.g. for equipment with multi-function devices

**Junior Media Specialist**  
**Samsung Electronics**  
Dec 2012 - July 2018

- managing media campaign process: needs - solutions - strategy - budget - deployment - monitoring - reporting
- annual calendar of permanent activities managing
- SAP campaigns administrating

## Educational History

**Projekt Przyszły Programista**  
Nov 2020 -

Extensive programming course including C++, HTML, CSS, PHP and more

- GIT od podstaw dla kazdego, Udemy/Adrian Szuszkiewicz
- Write PHP Like a Pro: Build a PHP MVC Framework From Scratch, Udemy/Dave Hollingworth
- Build a Complete Registration and Login System using PHP MVC, Udemy/Dave Hollingworth

**University of Life Sciences**  
**Master of Logistics**  
Sep 2010 - June 2015

Graduated with High Honors

## Interests

- Dancng classes (twerk)
- Exercises with Pamela Reif
- Braiding macramas
- Non-violence communication (NVC)

## Contact me at:

Ursynow, Warsaw, Poland  
Email: [martyna.dziewulska@gmail.com](mailto:martyna.dziewulska@gmail.com)  
[martyna-chodkowska.profesjonalnyprogramista.pl](mailto:martyna-chodkowska.profesjonalnyprogramista.pl)  
LinkedIn: @martynachodkowska  
GitHub: @MartynaChodkowska