

Martyna Chodkowska

I am an experienced administration specialist with a set of soft skills and, more importantly, a great energy to change my professional life.

Skills Summary

C++, HTML & CSS, PHP, MySql, JavaScript, Java, Design Patterns, GIT, XML, Bootstrap OOP, Clean Code, Teamwork, Communication Skills, Fast Learner, Adaptability

Work Experience

Senior Administration & Purchasing Specialist
Pekao Leasing
Aug 2018 -

- performing various purchasing functions: reviewing and/or preparing bid packages for equipment or supplies
- coordinating large-format procurement procedures, e.g. for equipment with multi-function devices

Junior Media Specialist
Samsung Electronics
Dec 2012 – July 2018

- managing media campaign process: needs – solutions – strategy – budget – deployment – monitoring – reporting
- annual calendar of permanent activities managing
- SAP campaigns administrating

Educational History

Projekt Przyszły Programista
Nov 2020 –

- Extensive programming course including C++, HTML, CSS, PHP and more
- GIT od podstaw dla kazdego, Udemy / Adrian Szuszkiewicz
 - Write PHP Like a Pro: Build a PHP MVC Framework From Scratch, Udemy / Dave Hollingworth
 - Build a Complete Registration and Login System using PHP MVC, Udemy / Dave Hollingworth

University of Life Sciences
Master of Logistics
Sep 2010 – June 2015

Graduated with High Honors

Interests

- Dancng classes (twerk)
- Exercises with Pamela Reif
- Braiding macramas
- Non-violence communication (NVC)

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